



**GREATER CAMBRIDGE**  
SHARED PLANNING

# **Little Shelford Village Design Guide**

## **Draft Supplementary Planning Document (SPD)**

### **Consultation Statement**

#### **(Town and Country Planning (Local Planning) (England) Regulations 2012 (Regulation 12))**

## **1. Introduction**

- 1 Under Regulation 12 of the Town and Country Planning (Local Planning) (England) Regulations 2012 it is a requirement to prepare and make available a Consultation Statement setting out:
  - (i) the persons the local planning authority consulted when preparing the supplementary planning document;
  - (ii) a summary of the main issues raised by those persons; and
  - (iii) how those issues have been addressed in the supplementary planning document;
- 2 This statement is a record of consultation undertaken during the production stage of the SPD prior to formal public consultation.
- 3 The Little Shelford Village Design Guide SPD has been prepared to assist in delivering the objectives as set out in Policy HQ/1: High Quality Design of the adopted South Cambridgeshire Local Plan 2018 as well as other related policies.

## **2. Preparation of the draft SPD**

- 4 As a result of the Little Shelford Village Plan, published in 2010, and the 2011 Census, it became clear that Little Shelford Parish Council and the wider village needed to be more proactive regarding what Little Shelford looks and feels like in the future. This prompted the initial work on the Village Design Guide.



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- 5 The draft SPD has been developed by a team of Little Shelford residents, with community input, sponsored by the Parish Council, and with guidance from South Cambridgeshire District Council (and subsequently Greater Cambridge Shared Planning) as the Local Planning Authority.
- 6 The village plan was the result of a survey to which 65% of village households responded. The views expressed in it on future developments were augmented through engagement by the team at events such as the annual village weekend, and used to shape the SPD. The “work-in-progress” was fed back through presentations at Annual Village Meetings and publishing of drafts on the village website. This input and how it is reflected in the document is captured in the Community Input section of the draft SPD (Chapter 2).
- 7 Pre-draft versions of the SPD were shared with SCDC (and then GCP). There were three principle recommendations made:
  1. Make the document concise and visually led
  2. Break the village down into character areas
  3. Make the guidance to readers clear and focused, so that developers and planners can confidently judge how well development proposals conform to the SPD
- 8 These recommendations have been implemented in full in the current draft, which has been published on the village website.

### **3. Public Consultation on the draft Little Shelford Village Design Guide SPD**

- 9 It is proposed that a public consultation takes place on the draft SPD for a period of four weeks. As the draft SPD supports the South Cambridgeshire Local Plan, there is no further need to undertake a separate Strategic Environmental Assessment or Habitats Regulations Assessment for this document, although screening reports have been completed and will be made available during the consultation. An Equalities Impact Assessment has been completed and will be made available during the consultation.

### **4. Consultation Methodology**

- 10 A four-week consultation period for the draft Little Shelford Village Design Guide SPD will take place in the autumn.
- 11 The draft SPD and other supporting documents will be available for inspection during the consultation period at the following locations:



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- online on the Council's website;
- By prior appointment at South Cambridgeshire Hall, Cambourne Business Park, Cambourne, CB23 6EA; and
- Within Little Shelford to be arranged by appointment with the parish council.

12 Alternative formats of the consultation documents will be made available upon request (e.g., braille, translations into other languages and large print).

13 Representations can be made using an online questionnaire on the Greater Cambridge Shared Planning website at:

<https://www.greatercambridgeplanning.org/emerging-plans-and-guidance/>

Those experiencing difficulties accessing the consultation documents, or the online questionnaire, are invited to contact the Natural Environment Team to seek assistance by:

- Emailing [localplan@greatercambridgeplanning.org](mailto:localplan@greatercambridgeplanning.org)
- Telephone 0345 045 5215 or
- Writing to: Planning Policy Team, Greater Cambridge Shared Planning Service, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. .

Officers will facilitate alternative methods for viewing the documents and for making representations.

Respondents can request to be notified of the adoption of the SPD.